



1. **Call meeting to order:** Board Chair Pete Scholz called meeting to order at 7:10pm
2. **Pledge of Allegiance**
3. **Roll Call, Member Present 5:**

Pete Scholz, Marie Powers, Holly Pifer, Scott Taylor, Melisa Counelis

Member Absent: Jake O'Brien, Jae Choi, Ashley Ross, Rod Charles

Others Present: Executive Director Kimberly Smith, Admin & Promo Coordinator Jess Dickieson, Village Manager Joe Madore
4. **Public Comment on non-agenda items (3-minute limit):** None
5. **Shop OC Main Street Presentation:**

Erick Phillips, Main Street Oakland County, presented the DDA with \$2,000 in grant money from the Shop OC Main Streets Challenge.
6. **Information Session:** Kimberly Smith discussed what was accomplished in 2025 and goals for 2026.
7. **Consent Agenda:**
 - a. Approval of proposed agenda
 - b. Approval of February 2026 meeting minutes
 - c. Police Report
 - d. Code Enforcement Report

Motion: Powers/Taylor to approve file agenda items 5 a, b, c, and d.

Vote: Ayes: 5. Nays: 0. Motion carried
8. **Financials**
 - a. Financial statements & revenue expenditure reports
 - b. Bills: February 2026 **(\$48,803.91)**

Motion: Powers/Counelis to approve file agenda items 5 a and b.

Roll Call Vote: Ayes: 5. Nays: 0. Motion carried
9. **DDA reports**
 - a. Org Committee Report – did not meet this month



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- b. EV Committee Report – Powers reported
 - c. Promo Committee Report – Pifer reported
 - d. Design Committee Report – did not meet this month
 - e. America 250/Oxford 150 Committee – Smith reported
 - f. Executive Director’s Report – Smith reported

10. Unfinished/Old Business

- a. Reminder: Village/DDA Budget Workshop on April 8th, 7pm
- b. Sign Grant (1 N. Washington)

Motion: Taylor/Powers to approve sign grant as presented not to exceed \$1,500.00.

Roll Call Vote: Ayes: 5. Nays: 0. Motion carried

11. New Business

- a. **Jess’ Travel to Main Street Conference**

Board approve using credit card for per diem

- b. **Excel Brothers Power Washing Program**

Motion: Taylor/Powers to approve offering power washing program for up to 30 businesses not to exceed \$150 per business

Roll Call Vote: Ayes: 5. Nays: 0. Motion carried

- c. **Summer Intern**

Motion: Powers/Pifer to approve summer intern program not to exceed \$5,000

Roll Call Vote: Ayes: 5. Nays: 0. Motion carried

- d. **Gazebo Update:** Scholz updated on addition of handicamp ramp to Gazebo in Centennial Park and when the project will go out to bid.

- e. **Skyline Lights:** Board discussed to move the skyline light replacement project up by a few months to replace all lights that have been damaged by winter weather.

12. Items moved from consent agenda: None



13. Board Member Comments: Excited for Spring weather and the town to get cleaned up to look great for the coming season.

14. Extended Public Comment: None

15. Adjourn:

Motion: Scholz/Taylor to adjourn meeting at 7:58pm.

Next DDA Board regular meeting: **April 20th, 2026**