



1. **Call meeting to order:** Board Chair Pete Scholz called meeting to order at 7:01pm

2. **Pledge of Allegiance**

3. **Roll Call: Members Present: 7**

Pete Scholz, Marie Powers, Ashley Ross, Jacob Nicosia, Melisa Counelis, Rod Charles, Holly Pifer

Members Absent: Scott Taylor, Jae Choi, DDA Executive Director Kimberly Smith

Others Present: Admin & Promo Coordinator Jess Dickieson, Village Manager Joe Madore

4. **Public Comment on non-agenda items (3-minute limit):** None

5. **Consent Agenda:**

- a. Approval of proposed agenda
- b. Approval of October 2025 meeting minutes
- c. Police Report
- d. Code Enforcement Report

Motion: Ross/Nicosia to file agenda items 5 a, b, c, and d. To move agenda items 8e, 9a and 9b to December Agenda.

Vote: Ayes: 7. Nays: 0. Motion carried

6. **Financials**

- a. Financial statements & revenue expenditure reports
- b. Bills: October 2025 **(\$18,471.80)**

Motion: Nicosia/Ross to approve and file 5 a and b

Roll Call Vote: Ayes: 7. Nays: 0. Motion carried

7. **DDA reports**

- a. Org Committee Report – meeting November 24th
- b. EV Committee Report – did not meet this month
- c. Promo Committee Report – Pifer reported
- d. Design Committee Report – Powers reported
- e. Home & History Sub Committee – Ross reported
- f. Executive Director's Report – Dickieson reported



8. Unfinished/Old Business

- a. **Sidewalk Repairs:** Dickieson/Scholz gave update on the project and completion
- b. **Gazebo Plan Update:** Dickieson gave update on completion of Gazebo Restoration project, Phase 1
- c. **Trolley Status Update:** Ross updated on meetings schedule with NOTA to discuss a plan going forward
- d. **Skyline Lights:** Discussion around how to proceed and approval of project amount
Motion: Ross/Charles to approve DDA to move forward with two quadrants this fiscal year not to exceed \$45,000. Allowing Excel Brothers to weigh in on which quadrants to repair first.
Roll Call Vote: Ayes: 7. Nays: 0. Motion carried
- e. Grant Consultant – moved to December Agenda

9. New Business

- a. **Strategic Annual Planning:** moved to December Agenda
- b. **Tech Grant:** moved to December Agenda

10. Items moved from consent agenda: None

11. Board Member Comments: What a bad call at the Lions game last night! Board is looking forward to Soup and Sweet Stroll and excited to see two large projects completed.

12. Extended Public Comment: None

Adjourn

Motion: Ross/Charles to adjourn meeting at 7:35pm

Roll Call Vote: Ayes: 7. Nays: 0. Motion carried

13. Next DDA Board regular meeting: December 15, 2025 at 7:00 p.m.