
**Village of Oxford
Downtown Development Authority
Meeting Minutes
Monday, December 21, 2020 at 7:30pm
Online via Zoom**

1. Meeting called to order at 7: 30pm by Chairperson Ellsworth.
2. Pledge of Allegiance
3. Board members present: Rod Charles, Kelsey Cooke, Nicole Ellsworth, Laura Herfy, Dorothy Johnston, Jonathan Nold, Pete Scholz, Justin Willcock.
Also in attendance: DDA Director Glenn Pape, Village Manager Joe Madore, Communications Liaison Nicole Edwards, Village Council Member Allison Kemp.
4. Public Comment on non-agenda items: none
5. Consent Agenda: Motion by Nold to approve the proposed agenda and the November 23, 2020 meeting minutes; second by Charles; roll call vote 8-0. Motion by Scholz to receive and file the Director's report; second by Nold; roll call vote 8-0.
6. Financials: Motion by Scholz to approve financial statements, revenue/expenditure reports, and to pay December 2020 bills in the amount of \$22,071.02; second by Nold; roll call vote 8-0.
7. Unfinished/Old Business
 - a. M-24 update: Construction is done for the year. Landscaping will start approximately April 15th.
 - b. Sound system for downtown: Equipment should be ready early January; DPW to install speakers on light poles; outside vendor may be necessary to install antenna on Museum roof.
 - c. DDA projects update:
 1. Trash cans, planters, and benches will be redone in January.
 2. Social Districts: continue to work with county on easement issues.
8. New Business
 - a. Restaurant support grant: Motion by Scholz to authorize DDA Chairperson to sign agreement with Oakland County for restaurant support grant; second by Nold; roll call vote 8-0. Deadline is Tuesday, December 21 at 5pm.
 - b. Election of Treasurer: Motion by Charles to nominate Johnston for DDA Treasurer; second by Scholz; roll call vote 8-0.
 - c. Consideration of phasing out of Village contract, Dumpsters in NE quad on private property behind Home Grown Brewery: No action needed.
 - d. Director evaluation framework: Motion by Scholz to terminate Pape's contract effective 30 days from today; second by Cooke; roll call vote 8-0.
 - e. Items moved from consent agenda: none

9. Board members comments: none

10. Extended public comment: none

11. Motion by Charles to adjourn at 8:30pm; second by Johnston; roll call vote 8-0.

Net DDA Board regular meeting: Monday, January 18, 2021 at 7:00pm

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