



**Village of Oxford
Downtown Development Authority
Meeting Minutes
Monday, November 18, 2019 at 6:00 p.m.
Council Chambers, Oxford Village Hall**

1. Meeting called to order at 6:00pm by Chairperson Ellsworth
2. Pledge of Allegiance
3. Roll Call: Rod Charles, Joe Frost, Nicole Ellsworth, Dorothy Johnston (arrived at 6:20), Elgin Nichols, Sue Oles, Pete Scholz
4. Public Comment on non-agenda items: none
5. Consent Agenda:
 - a. Motion by Scholz to approve proposed agenda; second by Frost; vote 6-0.
 - b. Motion by Nichols to approve 10/18/2019 regular meeting minutes; second by Scholz; vote 6-0.
 - c. Motion by Frost to receive and file Police Report, Code Enforcement Report, DPW Report, Executive Director Report, Revenue-Expense Report and Financial Statement; second by Nichols; vote 6-0.
6. Payment of bills: Motion by Nichols to pay November bills in the amount of \$9,730.32; second by Frost; roll call vote 6-0.
7. Unfinished/Old Business
 - a. M-24 Update: Pape and Nicole Edwards provided update on M24 project including updates on social media notifications. Suggestions were made for other methods of distributing information (ask neighboring communities to share on their social media pages, notices in local newspaper, face to face with store owners, townhall meetings). Motion by Scholz to receive and file the M24 Update report; second by Nichols; vote 6-0.
 - b. Board member recruitment: Pape asked board members to use their social contacts to recruit for board vacancies.
8. New Business
 - a. Potential change of meeting start time: Motion by Nichols to change meeting start time to 7:00pm starting January 2020; second by Frost; vote 5-2; motion carried.
 - b. Discussion of reorganizing Main Street 4 Points to Strategy focused organization: Pape requested working committee of DDA board members and downtown merchants. Motion by Johnston to establish Reorganization Committee; second by Oles; vote 5-0; motion carried. Frost volunteered to chair; Nichols and Oles volunteered to serve on committee.
 - c. Discussion of TIF plan, strategic plan, and capital improvement plan updates. New TIF plan will be worked on next year (current TIF plan ends 2024).
 - d. Items moved from consent agenda: none

The Oxford Downtown Development Authority is dedicated to the promotion, development, and historic preservation of downtown Oxford.

9. Board Member Comments

10. Extended Public Comment: none

11. Adjourn: Motion by Scholz to adjourn at 6:55pm; second by Charles; vote 7-0.

Next DDA Board regular meeting: **Monday, December 16th, 2019 at 6:00 p.m.**