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**Village of Oxford  
Downtown Development Authority  
Meeting Minutes  
Monday, October 21, 2019 at 6:00 p.m.  
Council Chambers, Oxford Village Hall**

1. Meeting called to order at 6:15pm by Chair Ellsworth
2. Pledge of Allegiance
3. Roll Call: Rod Charles, Nicole Ellsworth, Joe Frost, Dorothy Johnston (arrived at 6:25pm, excused), Sue Oles, and Pete Scholz. Absent: Elgin Nichols (excused)
4. Public Comment on non-agenda items: none
5. Consent Agenda: Motion by Scholz/Charles to approve the proposed agenda, vote 5-0 (before Johnston arrived); Motion by Frost/Scholz to approve (b) the 9/16/2019 regular meeting minutes, (c) the 9/16/2019 public informational meeting minutes, (d) the Police report, Code Enforcement report, DPW report, Executive Director report, Revenue-Expense report and Financial Statement, vote 5-0 (before Johnston arrived).
6. Payment of bills: Motion by Scholz/Frost to pay October 2019 bills in the amount of \$20,636.57, roll call 5-0 (before Johnston arrived).
7. Unfinished/Old Business
  - a. M-24 Update: Pape provided memo on M-24 project.
8. New Business
  - a. Items moved from consent agenda: none
9. Board Member Comments

Frost: More delegation of responsibilities is needed for next year's Scarecrow Festival; encouraged more involvement by board members; committees should be presenting progress reports at each DDA meeting; work is needed on DDA strategic plan.

Ellsworth: Agreed more involvement is needed by board members; commented that positive spin on M24 project has changed the public's perception.
10. Extended Public Comment: none
11. Adjourn: Motion by Scholz/Charles to adjourn at 6:33pm, vote 6-0.

Next DDA Board regular meeting: **Monday, November 18th, 2019 at 6:00 p.m.**