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**Village of Oxford  
Downtown Development Authority  
Meeting Minutes  
Monday, June 17, 2019 at 6:00 p.m.  
Council Chambers, Oxford Village Hall**

1. Meeting called to order at 6:00pm by Chairperson Scholz
2. Pledge of Allegiance
3. Roll Call: Joe Frost, Nicole Ellsworth, Dorothy Johnston, Elgin Nichols, Sue Oles, Pete Scholz.  
Absent: Rod Charles, Michelle Klein (excused - Scholz)
4. Public Comment on non-agenda items (3-minute limit): none
5. Consent Agenda:
  - a. Approval of proposed agenda: motion by Johnston; second by Nichols; vote 6-0.
  - b. Approval of 5/20/2019 regular meeting minutes: motion by Nichols; second by Johnston; vote 6-0.
  - c. Reports: motion by Nichols to approve Police report, Code Enforcement report, DPW report, Executive Director report, and Revenue-Expense report & Financial Statement; second by Johnston; vote 6-0.
6. Payment of bills
  - a. Motion by Frost to pay June 2019 bills in the amount of \$26,450; second by Nichols; roll call 6-0.
7. Unfinished/Old Business
  - a. M-24 Update: Pushed back design review meeting to July; still on schedule; currently dealing with short term lane closures for core sampling and marking utilities; frequently asked M24 construction questions are now on the DDA website.
8. New Business
  - a. Farmers Market: Public interest to have Farmers Market however this will probably wait until after M24 project due to shortage of space. Frost stated this was brought to Council by an Oxford youth and moved to the DDA since it would be in downtown district. Parks & Rec has also been approach. Per Frost's suggestion, this has been moved to Promotions Committee agenda.
  - b. Professional Development, Placemaking: Pape provided material from National Main Street regarding placemaking. Currently working on alleyway behind Modern Marketplace and have applied for grant for space behind Funky Monkey and west side of town.
  - c. Items moved from consent agenda: none

9. Board Member Comments

Frost: Reminder of Main Street workshop on Wednesday. Council has banned marihuana until June 2020. Still have a vacancy on the DDA board for a resident.

Nichols: Suggested Weckle property might be used for Farmers Market. Could Promotion Committee look into taking over Lone Ranger Parade? Frost suggested adding to next month's agenda.

Ellsworth: Lots of people interested in Farmers Market

Dorothy: none

Oles: none

Scholz: Continue to remind everyone about M24 Project.

10. Extended Public Comment: none

11. Adjourn: Motion by Frost to adjourn at 6:30pm; second by Nichols; vote 6-0.

Next DDA Board regular meeting: **Monday, July 15th, 2019 at 6:00 p.m.**