
**Village of Oxford
Downtown Development Authority
Meeting Minutes
Monday, April 15, 2019 at 6:00 p.m.
Council Chambers, Oxford Village Hall**

1. Meeting called to order at 6:00pm by Chairperson Scholz
2. Pledge of Allegiance
3. Roll Call: Joe Frost, Nicole Ellsworth, Dorothy Johnston, Michelle Klein, Elgin Nichols, Sue Oles, Pete Scholz.
Absent: Rod Charles
4. Public Comment on non-agenda items (3-minute limit): none
5. Consent Agenda:
 - a. Approval of proposed agenda: motion by Nichols; second by Frost; vote 7-0.
 - b. Approval of 3/18/2019 regular meeting minutes: motion by Johnston; second by Frost; vote 7-0.
 - c. Reports: motion by Johnston to receive and file Police report, Code Enforcement report, DPW report, Executive Director report, and Revenue-Expense report & Financial Statement; second by Nichols; vote 7-0.
6. Payment of bills
 - a. Motion by Nichols to pay April 2019 bills in the amount of \$11,938.61; second by Johnston; roll call 7-0.
7. Unfinished/Old Business
 - a. Downtown Parking Draft Proposal: Parking Committee proposed creating 2-hour parking in one-third of each downtown quadrant. Pape to hold meetings for input from community and business owners. Will then submit refined suggestions for DDA to submit to Village Council. Motion by Ellsworth to receive and file today's proposal; second by Johnston; vote 7-0.
8. New Business
 - a. DDA Volunteer Initiative: Area lacking in annual Main Street evaluations. Pape suggested business owners use social networking to recruit public to serve on committees. Suggestion made to strengthen relationship with Chamber of Commerce. Motion by Nichols to set aside to next meeting; second by Ellsworth; vote 7-0.
 - b. Community Clean Up Day: Reminder of downtown clean up day on May 4th. Lunch provided by 5-1Diner. Sign up is on Downtown Oxford's Facebook page.
 - c. Items moved from consent agenda: none.

9. Board Member Comments

Frost: Reminder of Main Event on May 9th; Village Council has two meetings tomorrow (Budget Workshop at 7am and joint meeting with Planning Council at 6:30 pm regarding marihuana sales); West Burdick will be repaved this year.

Nichols: Better enforcement needed at stop signs in Oxford Lakes subdivision.

Ellsworth: Thanks to Pape and looking forward to Clean Up Day.

10. Extended Public Comment: none

11. Adjourn: Motion by Nichols to adjourn at 6:31pm; second by Frost; vote 7-0.

Next DDA Board regular meeting: **Monday, May 20th, 2019 at 6:00 p.m.**