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**Village of Oxford**  
**Downtown Development Authority 248-770-8587**  
**Meeting Minutes**  
**Monday February 18, 2019 at 6:00 p.m.**  
**Council Chambers, Oxford Village Hall**

1. Meeting called to order at 6:01pm by Chairperson Scholz
2. Pledge of Allegiance
3. Roll Call: Nicole Ellsworth, Dorothy Johnston, Pete Scholz, Elgin Nichols, Rod Charles, Michelle Klein  
Absent: Joe Frost, Susan Oles
4. Public Comment on non-agenda items: none
5. Consent Agenda
  - a. Motion by Nichols to approve Consent Agenda; second by Charles; vote 6-0.
  - b. Motion by Nichols to approve minutes of January 21, 2019 regular meeting; second by Johnston; vote 6-0.
  - c. Motion by Nichols to receive and file Police, Code Enforcement, DPW, Executive Director, and Revenue-Expense reports and financial statement; second by Johnston; vote 6-0.
6. Payment of bills
  - a. Motion by Nichols to approve January bills in the amount of \$56,665.35; second by Charles; roll call vote 6-0.
7. Unfinished/Old Business
  - a. Repairs to downtown lighting system:  
Postponed from last meeting for Pape to determine ownership of lights. Lights were bought by DDA in 1988 and installed on Village property. Motion by Nichols to pay ½ of invoice (\$2,980.59); second by Ellsworth; roll call vote 6-0.
  - b. M-24 Update:
    1. Decisions from MDOT meeting: a) approval for mid-block crossing at Centennial Park to Acheson Building; b) approval for mill & fill on detour route.
    2. Another MDOT meeting tomorrow (Tuesday) regarding utilities. Don Brantley is investigating water main repair.
    3. Discussion regarding filming historic area buildings' footings and foundations and whether DDA can provide filming services.
8. New Business
  - a. Application to Historic Preservation Community Assessment:  
Motion by Ellsworth to apply; second by Nichols; vote 6-0
  - b. Bicycle parking downtown:  
Lack of adequate bicycle parking has been mentioned on a few of Oxford's assessments. Pape presented 3 options. Motion by Charles to purchase 10 Dero bike racks; second by Ellsworth; roll call vote 6-0.
  - c. Items moved from consent agenda: none
9. Board Member Comments  
Charles: James Sherman Sr passed away Saturday.
10. Extended Public Comment: none
11. Adjourn: Motion by Scholz to adjourn at 6:33; second by Charles; vote 6-0  
Next DDA Board regular meeting: **Monday, March 18, 2019 at 6:00 p.m.**