
Village of Oxford
Downtown Development Authority 248-770-8587
Meeting Minutes
Monday January 21, 2019 at 6:00 p.m.
Council Chambers, Oxford Village Hall

1. Meeting called to order at 6:00pm by Chairperson Scholz
2. Pledge of Allegiance
3. Roll Call: Nicole Ellsworth, Dorothy Johnston, Pete Scholz, Elgin Nichols, Rod Charles, Michelle Klein
Absent: Joe Frost, Susan Oles
4. Public Comment on non-agenda items: none
5. Consent Agenda
 - a. Motion by Johnston to approve Consent Agenda; second by Charles; vote 6-0
 - b. Motion by Johnston to approve minutes of December 17, 2018 regular meeting; second by Nichols; vote 6-0
 - c. Motion by Nichols to approve Police, Code Enforcement, DPW, Executive Director, and Revenue-Expense reports and financial statement; second by Johnston; vote 6-0
6. Payment of bills
 - a. Motion by Nichols to approve December bills in the amount of \$12,441.63; second by Johnston; roll call vote 6-0
7. Unfinished/Old Business
 - a. Motion by Charles to accept Susan Shurr's verbal resignation at December 2018 DDA meeting; second by Johnston; vote 6-0
8. New Business
 - a. Repairs to downtown lighting system/ invoice:
Request by Pape to determine how much DDA should contribute for lighting repair in northeast quadrant and to develop a policy for future repairs. Discussion regarding if lighting was purchased by Village or DDA. Motion by Charles to postpone until Pape can determine ownership; second by Nichols; vote 6-0
 - b. Introduction of municipal parking ordinance changes:
Request by Pape to work with businesses and residents to establish parking time limits in downtown district. Motion by Johnston to establish committee to make recommendations to Village Council; second by Nichols; vote 6-0. Volunteers for committee: Ellsworth, Johnston, and Klein.
 - c. Items moved from consent agenda: none
9. Board Member Comments
Charles: Village of Oxford has received national accreditation and is in the process of being put on the National Register of Historic Places.
Nichols: M24 task force is finalizing design decisions and technical design meeting with MDOT is scheduled for February 6th.
10. Extended Public Comment: none
11. Adjourn: Motion by Nichols to adjourn at 6:35; second by Charles; vote 6-0
Next DDA Board regular meeting: **Monday, February 18, 2019 at 6:00 p.m.**