

Downtown Development Authority 248-770-8587  
Meeting Minutes  
Monday, November 19, 2018 at 6:00 P.M.  
Council Chambers, Oxford Village Hall

1. Call to Order – meeting called to order at 6:00pm by Chairperson Scholz.
2. Pledge of Allegiance.
3. Roll Call: Rod Charles, Joe Frost, Nicole Ellsworth, Dorothy Johnston, Elgin Nichols, Sue Oles, Pete Scholz.  
Absent: Nancy Rosentrater and Susan Schurr. Motion by Nichols to excuse Schurr, second by Charles, vote 7-0.  
Others in attendance: Sue Bossardet
4. Public Comment on non-agenda items: none
5. Consent Agenda:
  - a. Approval of proposed agenda: Motion by Johnston to approve consent agenda; second by Nichols, vote 7-0.
  - b. Approval of 10/15/2018 regular meeting minutes: Motion by Johnston to approve with correction of spelling of Scholz’s name, second by Nichols, vote 7-0.
  - c. Reports: Motion by Nichols to approve payment of bills totaling \$14,692.49, second by Johnston, roll call vote 7-0. Motion by Nichols to receive and file Revenue-Expense Report, Police, Code Enforcement, DPW, and Executive Director reports, second by Frost, roll call vote 7-0.
6. Unfinished/Old Business
  - a. Board Officer Elections: Nichols nominated himself for Secretary, second by Charles, vote 7-0. Scholz nominated Oles for Treasurer, second by Nichols, vote 7-0.
  - b. DDA/Chamber Holiday partnership: not going forward with partnership.
  - c. Extension for Burdick Street Properties PUD: Village is working on correcting the legal description of 32 E Burdick so Dave Weckle can obtain financing of project. Motion by Johnston to extend to 7/1/2019, second by Nichols, roll call vote 7-0.
7. New Business: none
8. Board Member comments.  
General comments of congratulations for new officers, Thanksgiving wishes, reminder of Soup & Sweet Stroll. Scholz thanked Bossardet for service on DDA.
9. Extended Public Comment: none
10. Motion by Nichols to adjourn at 6:25, second by Frost, vote 7-0.

Minutes reviewed by \_\_\_\_\_ Date \_\_\_\_\_  
Susan Schurr

Minutes approved by \_\_\_\_\_ Date \_\_\_\_\_  
Pete Scholz

The next regular DDA Meeting will be on Monday, December 17, 2018, at 6:00pm in the Council Chambers.