

Downtown Development Authority 248-770-8587  
Meeting Minutes  
Monday, October 15, 2018 at 6:00 P.M.  
Council Chambers, Oxford Village Hall

1. Call to Order – meeting called to order at 6:00pm by Chairperson Scholz.
2. Pledge of Allegiance.
3. Roll Call: Sue Bossardet, Nicole Ellsworth, Dorothy Johnston, Elgin Nichols, Pete Scholz.  
Absent: Rod Charles, Nancy Rosentrater, Sue Oles, and Susan Schurr. Motion by Bossardet to excuse, second by Nichols, vote 5-0
4. Public Comment on non-agenda items: none
5. Consent Agenda:
  - a. Approval of proposed agenda: Motion by Bossardet to add Pape’s meeting with Chamber of Commerce regarding Holiday Weekend as item 6b, and to approve remaining consent agenda; second by Nichols, vote 5-0.
  - b. Approval of 9/17/2018 regular meeting minutes: Motion by Nichols to approve as written, second by Johnson, vote 5-0.
  - c. Reports: Motion by Nichols to receive and file all reports (Treasurer, Police, Code Enforcement, DPW, and Executive Director), second by Johnson, roll call vote 5-0.
6. Unfinished/Old Business
  - a. Draft vision statement: Motion by Bossardet to accept as written, second by Johnston, vote 5-0.
  - b. Outdoor sales in C-1 transition district: not allowed, three businesses have been notified. DDA was asked for input from Village Council. Nichols suggested annual permits. Pape will take notes from tonight’s meeting to Planning Commission as they move forward.
  - c. Pape’s meeting with Chamber of Commerce for joint Holiday Weekend: No progress at this time. Meetings going forward after October events.
7. New Business
  - a. Façade grant application for Blue Ivy at 11 S Washington: Motion by Nichols to approve awning grant up to \$1500, second by Bossardet, roll call vote 5-0.
  - b. Board office elections for coming year: Bossardet nominated Schultz for chairperson, second by Nichols, vote 5-0. Nichols nominated Ellsworth for vice chair, second by Bossardet, vote 5-0. Motion by Nichols to set aside election of treasurer and secretary to next meeting, second by Johnston, vote 5-0.
  - c. Strategic focus for 2019 discussion: main focuses of DDA should be 1) to have empty storefronts ready for re-development and 2) parking.
  - d. Items moved from consent agenda: none
8. Board Member comments.

Bossardet: Congratulations to Pete & Nicole  
Ellsworth: Thanks for nomination  
Johnston: Congratulations to Pete & Nicole  
Nichols: Congratulations to Pete & Nicole  
Schultz: Thanks to Dorothy for her work as vice-chair, thanks to Glenn for Scarecrow Festival
9. Extended Public Comment: none
10. Motion by Nichols to adjourn at 7:05, second by Bossardet, vote 5-0.

Minutes reviewed by \_\_\_\_\_ Date \_\_\_\_\_  
Susan Schurr

Minutes approved by \_\_\_\_\_ Date \_\_\_\_\_  
Pete Scholz

The next regular DDA Meeting will be on Monday, November 19, 2018, at 6:00pm in the Council Chambers.