

Downtown Development Authority 248-770-8587
Meeting Minutes
Monday, September 17, 2018 at 6:00 P.M.
Council Chambers, Oxford Village Hall

1. Call to Order – meeting called to order at 6:04pm by Chairperson Scholz.
2. Pledge of Allegiance.
3. Roll Call: Sue Bossardet, Rod Charles, Nicole Ellsworth, Dorothy Johnston, Elgin Nichols, Susan Oles, Pete Scholz and Susan Schurr.
Other in attendance: Drew Benson
Absent Nancy Rosentrater, motion by Bossardet to excuse, second by Johnston, vote 8-0
4. Public Comment on non-agenda items: none
5. Consent Agenda:
 - a. Approval of proposed agenda: Motion by Bossardet to remove 7b (Outreach/Community Development position) to send to council first. Motion by Bossardet to approve remaining agenda, second by Johnston, vote 8-0.
 - b. Approval of 8/20/2018 regular meeting minutes: Motion by Nichols to approve as written, second by Bossardet, vote 8-0.
 - c. Reports: Motion by Nichols to receive and file all reports (Treasurer, Police, Code Enforcement, DPW, and Executive Director), second by Bossardet, roll call vote 8-0. Discussion on what is included in DPW report and amount DDA contributes to DPW.
6. Unfinished/Old Business
 - a. MSOC Flagstar placemaking grant: \$2500 received to improve back of buildings in southeast quadrant. Project should start within 10 days and will include landscaping and bistro tables & chairs.
7. New Business
 - a. Draft vision statement: Board to review and make recommendations to revised vision statement at next month's meeting.
 - b. Outreach/Community Development position: removed by Bossardet to go to council first.
 - c. Oxford Holiday Weekend partnership: Glenn will meet with Amy (Chamber of Commerce) to discuss merging DDA & Chamber holiday events into one weekend. He will present ideas at next month's DDA meeting. Discussion on DDA money only being spent in district and how partnering with Chamber might conflict with the way Lone Ranger Parade was handled.
 - d. Items moved from consent agenda: none
8. Professional Development: Partnerships. Glenn distributed Main Street Now magazine article regarding bringing people downtown from outside the village and volunteer programs.
9. Board Member comments.

Bossardet: Need to instill pride in property owners
Charles: Make Oxford Clean Again
Ellsworth: Thanks to Glen, need for cross promotion
Johnston:
Nichols: Good work done by Drew on website
Oles: nothing
Scholz: Thanks to Glen on grants, need for more effort from property owners
Schurr: Thanks to Glen for grant, need to remind owners when property is in need of cleaning.

10. Extended Public Comment:

Drew gave updates on getting development in downtown (i.e. Hampton Block), Witches Night Out, advertising strategy for Scarecrow Festival, progress on website, and Council's work on issue of outdoor sales/storage by downtown businesses.

11. Motion by Nichols to adjourn at 6:55, support by Bossardet, vote8-0.

Minutes reviewed by _____ Date _____
Susan Schurr

Minutes approved by _____ Date _____
Pete Scholz

The next regular DDA Meeting will be on Monday, August 20, 2018, at 6:00pm in the Council Chambers.